

# **Transparency & Accountability**

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Alan A. Andolsen CMC CRM

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## **Accountability**

**Accountability is  
the means used  
to control and to direct  
administrative behavior  
by requiring “answerability”  
to some external authority.**

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## **Transparency**

**Transparency refers to  
the actions, writing and plans  
of individuals, groups or  
organizations  
that exclude any hidden  
information, motives or data.**

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